

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
MAY 16, 2023

Trustee Olson called the meeting to order at 6:04 p.m.

PRESENT: Trustee Olson
Trustee Spence
Trustee DeStefano
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee McCrary
Trustee Rossini

ALSO PRESENT: Assistant Director Andrea Malchiodi, Head of Children's & Teen Services Christina Heaney, and members of the public.

Trustee Olson conducted the Pledge of Allegiance.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to approve the minutes of the regular meeting held on April 18, 2023. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to advance to Period for Public Discussion. Discussion followed. Approved unanimously.

Members of the public spoke.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to return to regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to accept the Director's Report dated May 2023. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the Personnel Report dated May 16, 2023. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to accept the Financial Reports for the period ending April 18, 2023, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to approve warrant 05/23/1, dated May 16, 2023, in the amount of \$140,711.44. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to accept the payroll and payroll warrants for April 27, 2023 (\$123,201.03) and May 11, 2023 (\$125,522.36). Discussion followed. Approved unanimously.

The Library Board reviewed the Collection Development Policy. Discussion followed.

The Director presented New York State's new Sexual Harassment Prevention policy.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to rescind the Library's current Sexual Harassment Prevention Policy and to adopt the revised/updated Sexual Harassment Prevention Policy in accordance with New York State law. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to adjourn the meeting at 6:53 P.M. Approved unanimously.



Secretary, Board of Trustees