

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
SEPTEMBER 21, 2021**

President DeStefano called the meeting to order at 6:00 p.m.

PRESENT: Trustee DeStefano
Trustee Olson
Trustee Spence
Trustee McCrary
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee Rossini

President DeStefano conducted the Pledge of Allegiance.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to approve the minutes of the regular meeting held on August 17, 2021. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the Director's Report dated September 2021. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Spence, to accept the Personnel Report dated September 21, 2021. Discussion followed. Approved unanimously.

The Director updated the Board regarding COVID-19's impact and protocols in place.

There were no questions or statements from the public.

MOTION by Trustee McCrary, seconded by Trustee Olson, to accept the revised Financial Reports for the period ending June 30, 2021, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Spence, to accept the Financial Reports for the period ending July 31, 2021, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary seconded by Trustee Olson, to approve warrant 9/21/1, dated September 21, 2021, in the amount of \$149,318.67. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the payroll and payroll warrants for August 19, 2021 (\$111,932.25), September 2, 2021 (\$119,564.40) and September 16, 2021 (\$105,435.42). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Spence, seconded by Trustee McCrary, to authorize an amendment to the April 20, 2021 motion regarding the Waterproofing Project at the South Wall and East Wall. This amendment increases the "total cost not to exceed" from \$7,500 to \$8,200. The amended total cost will be funded by the Capital Improvement Fund designation and increase the operating budget by the same amount. Discussion followed. Approved unanimously.

The Director reported on the recently signed legislation (S.50001/A.40001) extending virtual access to public meetings under NYS Open Meetings Law. The Director shared current board options in observing Open Meetings Law and reported on some pushback to the legislation that may prompt a January review at the state level.

The Board discussed the library closing schedule for Christmas 2022. The holiday policy does not need to be amended. The library will follow the current Holiday policy and will be closed Saturday (12/24), Sunday (12/25) and Monday (12/26) in 2022.

MOTION by Trustee McCrary, seconded by Trustee Olson, to approve the resignation of Aleena Butt (effective September 2, 2021) with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Olson, to adjourn the meeting at 6:58 P.M. Approved unanimously.



Secretary, Board of Trustees