

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
AUGUST 17, 2021**

President DeStefano called the meeting to order at 6:02 p.m.

PRESENT: Trustee DeStefano
Trustee Olson
Trustee Spence
Trustee Rossini
Trustee McCrary
Director Engelhardt

ABSENT WITH NOTIFICATION:

President DeStefano conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve the minutes of the organizational meeting held on July 20, 2021. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to approve the minutes of the regular meeting held on July 20, 2021. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

The Director presented her monthly report, including a COVID-19 update and an update on the Library's boilers.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Director's Report dated August 2021. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to accept the Personnel Report dated August 17, 2021. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Financial Reports for the periods ending June 30, 2021, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve warrant 8/21/1, dated August 17, 2021, in the amount of \$121,444.58. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the payroll and payroll warrants for July 22, 2021 (\$111,931.84) and August 5, 2021 (\$122,927.03). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to approve the resignations of Erec Burgess (effective July 31, 2021), Gabrielle Manthos (effective August 6, 2021), Andreana Venezia (effective July 31, 2021) and Michelle Vitale (effective July 28, 2021) with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adjourn the meeting at 6:52 P.M. Approved unanimously.

A handwritten signature in black ink, appearing to be 'A. Spence', is written over a horizontal line. The signature is fluid and cursive.

Secretary, Board of Trustees