

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD BY TELECONFERENCE ON
APRIL 21, 2020

Note: The Board of Trustees meeting was held by teleconference due to the NYS 100% workforce reduction mandate because of COVID-19.

President Wendol called the meeting to order at 6:00 p.m.

PRESENT: Trustee DeStefano
Trustee McCrary
Trustee Rossini
Trustee Spence
Trustee Wendol
Director Engelhardt

President Wendol conducted the Pledge of Allegiance.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on March 23, 2020. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the Director's Report dated April 2020. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the Financial Reports for the period ending January 31, 2020, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Spence, to approve warrant 04/20/1, dated April 21, 2020, in the amount of \$173,038.38. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for February 20, 2020 (\$117,698.79), March 5 2020 (\$121,673.93), March 19, 2020 (4119,259.15), April 2, 2020 (124,522.62) and April 16, 2020 (\$119,307.13). Discussion followed. Approved unanimously.

There were no reports from standing committees.

The Board held a discussion regarding extending the response deadline for the 2020 Retirement and Voluntary Separation Incentives. No action was taken and response deadline remains unchanged.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

MOTION by Trustee Spence, seconded by Trustee McCrary, to adjourn the meeting at 6:37 p.m. Discussion followed. Approved unanimously.


Secretary, Board of Trustees