

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
APRIL 16, 2019

President Spence called the meeting to order at 6:20 P.M.

PRESENT:

Trustee McCrary
Trustee Rossini
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:

Trustee DeStefano

GUEST: John Tanzi, Architect

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to advance to section L-1 of the agenda (Building Repair – Waterproofing Project). Discussion followed. Approved unanimously.

John Tanzi, of John Tanzi Architects, discussed with the Board his recommendations for a waterproofing project to address the water infiltration issues within the Library. Mr. Tanzi departed after this discussion.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Wendol, to approve the minutes of the Budget Information Hearing held on March 19, 2019. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Wendol, to approve the minutes of the regular meeting held on March 19, 2019. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

The Director presented her monthly report.

MOTION by Trustee Rossini, seconded by Trustee Wendol, to accept the Director's Report dated April 2019. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Wendol to accept the Personnel Report dated April 16, 2019. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to accept the Financial Reports for the period ending February 28, 2019, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to approve warrant 4/19/1, dated April 16, 2019, in the amount of \$130,071.84. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to accept the payroll and payroll warrants for March 21, 2019 (\$106,974.25) and April 4, 2019 (\$111,871.59). Discussion followed. Approved unanimously.

There were no reports from standing committees.

The Board reviewed the results of the Library Budget Vote and Trustee Election for 2019-2020. The results were as follows:

<i>Adoption of the 2019-2020 Annual Library Budget</i>				
Yes – 121	No – 15	Void - 0	Blank - 1	Total – 137
<i>Annual Election of Library Board Trustee – John Rossini</i>				
Yes – 128	Write-in – 1	Void – 0	Blank – 8	Total – 111

The Board reviewed the “Clarification of Grant” information.

MOTION by Trustee Spence, seconded by Trustee Rossini, to authorize the Director to engage John Tanzi, of John Tanzi Architects, to develop Bid Packages in accordance with NYS General Municipal Law for Bidding and Construction) for the Waterproofing Repair Project. John Tanzi’s fees for the project which include Bid Document Preparation, Facilitation of Bidding and site visits during project will not exceed \$10,000.00. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve the resignations of Theresa Crispino (effective March 15, 2019), Grace Patterson (effective April 6, 2019) and Marissa Finocchiaro (effective April 13, 2019), with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adopt the Comsewogue Public Library Designated Spaces Policy. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee McCrary to adjourn the meeting at 7:33 P.M. Approved unanimously.


Secretary, Board of Trustees