

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
APRIL 17, 2018

President Spence called the meeting to order at 6:01 P.M.

PRESENT: Trustee McCrary
Trustee Rossini
Trustee Spence
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee DeStefano
Trustee Wendol

ALSO PRESENT: Member of the Public

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to approve the minutes of the Budget Information Hearing held on March 27, 2018. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on March 27, 2018. Discussion followed. Approved unanimously

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Rossini, seconded by Trustee Spence, to accept the Director's Report dated April 2018. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Spence, to accept the Personnel Report dated April 17, 2018. Discussion followed. Approved unanimously.

A member of the public shared thoughts and ideas during the period of public expression.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to accept the Financial Reports for the period ending February 28, 2018, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to approve warrant 4/18/1, dated April 17, 2018, in the amount of \$128,933.44. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the payroll and payroll warrants for April 5, 2018 (\$111,412.21). Discussion followed. Approved unanimously.

There were no reports from standing committees.

The Board reviewed the results of the Library Budget Vote and Trustee Election for 2018-2019. The results were as follows:

<i>Adoption of the 2018-2019 Annual Library Budget</i>					
Yes –	98	No – 12	Blank - 1	Total – 111	
<i>Annual Election of Library Board Trustee – Kevin Spence</i>					
Yes –	101	Write-in – 1	Void – 2	Blank – 7	Total – 111

MOTION by Trustee Rossini, seconded by Trustee McCrary, to approve the revision to the Comsewogue Public Library Code of Ethics. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to approve the revision to the Comsewogue Public Library Termination of Employment Policy. Discussion followed. Two in favor, one abstention. MOTION not approved.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve the Comsewogue Public Library Pre-employment Background Check Policy. Discussion followed. Approved unanimously.

WHEREAS, the Comsewogue Public Library has determined that it would be in the best interests of its employees to adopt a “Section 125 Premium Only Plan” allowing for pre-taxed medical benefit coverage;

WHEREAS, Section 125 of the Federal Revenue Act of 1978 authorizes the establishment of Section 125 Cafeteria Plans for public sector employees, and;

WHEREAS, such a plan allows employees to pay for certain eligible expenses on a pre-tax basis, thereby saving both the employee and the Comsewogue Public Library the cost of certain taxes, including payroll taxes.

RESOLVED, that Comsewogue Public Library adopt a “Section 125 Premium Only Plan,” all in accordance with the specifications annexed hereto; and, be it known that the “Comsewogue Public Library Premium Only Plan” Document was executed January 1, 2018.

RESOLVED FURTHER, that the Library undertake all actions necessary to implement and administer said plan.

IN WITNESS WHEREOF, I have executed my name for the Comsewogue Public Library on January 1, 2018.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to adopt the Resolution establishing the *Comsewogue Public Library Section 125 Premium Only Plan*. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the budget transfers in the amount of \$150,613.00 for fiscal year 2017-2018, as detailed on the attached. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee McCrary, to approve the resignation of Jenny Cammarano, effective March 28, 2018, and Jessica Leviness, effective March 30, 2018, with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to adjourn the meeting at 6:38 P.M. Approved unanimously.


Secretary, Board of Trustees