

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
HELD AT THE LIBRARY ON  
FEBRUARY 20, 2018

President Spence called the meeting to order at 6:00 P.M.

PRESENT: Trustee DeStefano  
Trustee McCrary  
Trustee Rossini  
Trustee Spence  
Director Engelhardt

ABSENT WITH NOTIFICATION:  
Trustee Wendol

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on January 25, 2018. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to accept the Director's Report dated February 2018. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the 2017 Personnel Sick Leave Report. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to accept the Financial Reports for the period ending December 31, 2017, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Spence, to approve warrant 2/18/01, dated February 20, 2018, in the amount of \$152,856.77. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee McCrary, to accept the payroll and payroll warrants for January 25, 2018 (\$104,724.48) and February 8, 2018 (\$107,707.45). Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to accept the salary schedule recommendations and the vision benefits recommendation of the Personnel Committee for fiscal year 2018-2019 as presented. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to adopt the proposed budget of \$5,720,785 with \$2,810,449 of that to be raised by taxes for fiscal year 2018-2019. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, that pursuant to the July 18, 2017 Board Motion authorizing the Community Room / Gallery Flooring project, the Board authorizes the transfer of \$19,321 from the Capital Improvement Fund to the 2017-18 operating account and the increase of the 2017-2018 operating budget by the same amount (as detailed on attached). Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the 2017 NYS Annual Report for Public and Association Libraries as reviewed by the Board. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to adjourn the meeting at 7:20 P.M. Approved unanimously.

  
Secretary, Board of Trustees