

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
DECEMBER 19, 2017

President Spence called the meeting to order at 6:14 P.M.

PRESENT: Trustee Rossini
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee DeStefano
Trustee McCrary

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to approve the minutes of the regular meeting held on November 21, 2017. Discussion followed. Approved unanimously.

The Board discussed the Notice of Public Hearing for Change of Zone received from Brookhaven Town regarding the property across from the Library.

The Director presented her monthly report.

MOTION by Trustee Wendol seconded by Trustee Rossini, to accept the Director's Report dated December 2017 with one correction noted. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Wendol, to accept the Personnel Report dated December 19, 2017. Discussion followed. Approved unanimously.

Trustee Wendol reported that the Suffolk Cooperative Library System (SCLS) Board of Trustees held its Annual Meeting earlier in December and that the 2018 SCLS Budget was officially approved.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to accept the Financial Reports for the period ending October 31, 2017, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Spence, to approve warrant 12/17/1, dated December 19, 2017, in the amount of \$156,564.39. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Spence, to accept the payroll and payroll warrants for November 30, 2017 (\$107,008.26) and December 14, 2017 (\$110,224.82). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee Wendol, seconded by Trustee Spence, to set the date and time of the Library Budget Vote and Trustee Election as Tuesday, April 10, 2018, from 9:30 AM to 9:00 PM. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve the resignation of Ann Valenze (effective December 8, 2017) with thanks for services rendered. Discussion followed. Approved unanimously.

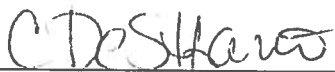
MOTION by Trustee Rossini, seconded by Trustee Wendol, to approve the parental leave request of Jenny Cammarano, effective November 24, 2017 to February 20, 2018. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

MOTION by Trustee Spence, seconded by Trustee Wendol, to change the date of the March 2018 regular meeting of the Comsewogue Public Library Board of Trustees to March 27, 2018 and to set the date for the Public Budget Hearing for this same date and time. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Spence, to adjourn the meeting at 6:52 P.M. Approved unanimously.



Secretary, Board of Trustees