

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
MAY 16, 2017

President Meyer called the meeting to order at 6:00 P.M.

PRESENT: Trustee DeStefano
Trustee McCrary
Trustee Meyer
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:

President Meyer conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on April 18, 2017. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report. Included in her report was an update on the Library's need for a boiler repair.

MOTION by Trustee Spence, seconded by Trustee Wendol, to accept the Director's Report dated May 2017. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee McCrary, to classify the boiler repair as an emergency repair, in accordance with the Library's Procurement Policy, and authorize the Library Director to proceed with needed repairs. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano seconded by Trustee McCrary, to accept the Personnel Report dated May 16, 2017. Discussion followed. Approved unanimously.

The Director reported that the residents of Miller Place School District and Mount Sinai School District are voting on the propositions to continue library services for 2017-2018. The voting is being held at the school districts' annual budget votes, on May 16, 2017.

RESOLVED, that the Library Board, upon the passing of the Miller Place School District and/or Mount Sinai School District proposition(s) for continued library services for 2017-2018, authorizes Library Board President Meyer to execute the corresponding Library Services Agreement(s), to be formally adopted by the Board of Trustees at its June meeting.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to accept the Library Services Resolution. Discussion followed. Approved unanimously.

Trustee Wendol reported that he attended the April meeting of the Suffolk Cooperative Library System (SCLS) Board of Trustees and also the April 21st Brookhaven town PLDA Zone meeting. Mr. Wendol also attended several events at libraries within the zone.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee Spence, to accept the Financial Reports for the period ending March 31, 2017, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee DeStefano, to approve warrant 05/17/1, dated May 16, 2017, in the amount of \$158,502.66. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to accept the payroll and payroll warrant for April 20, 2017 (\$105,922.00) and May 4, 2017 (\$107,717.66). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee Spence, seconded by Trustee McCrary, that pursuant to the May 17, 2016 Board Motion authorizing the Carbon Monoxide Detection System project, the Board authorizes the transfer of \$27,782.18 from the Capital Improvement Fund to the 2016-17 operating account and the increase of the 2016-2017 operating budget by the same amount (as detailed on attached). Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Spence, to accept with regret the resignation, after more thirteen years of dedicated service, of Richard Meyer, from the Board of Trustees of the Comsewogue Public Library, effective June 30, 2017. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee Spence, to adjourn the meeting at 7:04 P.M. Approved unanimously.



Secretary, Board of Trustees