

COMSEWOGUE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 16, 2024

A G E N D A

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF MINUTES
- D. CORRESPONDENCE
- E. DIRECTOR'S REPORT
 - 1. DIRECTOR'S REPORT
 - 2. PERSONNEL REPORT
 - 3. OTHER
- F. PERIOD FOR PUBLIC EXPRESSION
- G. FINANCIAL REPORTS
- H. APPROVAL OF BILLS
- I. REVIEW OF PAYROLL AND PAYROLL WARRANTS – 03/28/2024 & 04/11/2024
- J. REPORTS FROM STANDING COMMITTEES
- K. OLD BUSINESS
 - 1. ANNUAL BUDGET VOTE & TRUSTEE ELECTION 2024/2025 - RESULTS
 - 2. OTHER
- L. NEW BUSINESS
 - 1. BUILDING REPAIR: ROOFTOP CONDENSING UNIT
 - 2. PERSONNEL CHANGES
 - 3. DATES OF UPCOMING REGULAR BOARD MEETINGS
 - 4. OTHER
- M. PERIOD FOR PUBLIC EXPRESSION
- N. EXECUTIVE SESSION (If needed)
- O. ADJOURNMENT

As board agendas and meeting notices are generally set one week in advance, the board may announce new business or change posted items, as warranted by circumstances and the best interests of the library.

C

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
MARCH 19, 2024

Trustee Spence called the meeting to order at 6:02 p.m.

PRESENT: Trustee Olson
Trustee Spence
Trustee DeStefano
Assistant Director Malchiodi
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee McCrary
Trustee Rossini

Trustee Spence conducted the Pledge of Allegiance.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on February 20, 2024. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to accept the Director's Report dated March 2024. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to accept the Personnel Report dated March 19, 2024. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the Financial Reports for the period ending January 31, 2023, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to approve warrant 03/24/1, dated March 19, 2024, in the amount of \$215,465.88. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the payroll and payroll warrants for February 29, 2024 (\$130,225.74) and March 14, 2024 (\$132,038.05). Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Spence, to adopt the proposed budget of \$6,717,802 with \$3,252,292 of that to be raised by taxes for fiscal year 2024-2025. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to appoint the following as election workers for the 2024/25 Budget Vote and Trustee Election on April 2, 2024:

Donna Gleaves (Head Teller) at \$16.15 hr.

Carol Fazio (Teller) at \$15.60 hr.

Donald Gleaves (Teller) at \$15.60 hr.

Lisa Poulos (Teller) at \$15.60 hr.

Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, that pursuant to the June 21, 2022 Board Motion authorizing the Boiler Replacement Project, the Board authorizes the \$72,378.40 increase to the 2023/2024 operating budget to budget line (4403) Furniture & Equipment. The Board further authorizes the transfer of \$72,378.40 from the Capital Improvement Fund to the general operating account.

Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to adopt the revised By-Laws. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the resignations of Maria Iovino (effective October 20, 2023), Joan Popielaski (effective January 22, 2024), Glennis Carpino (effective February 29, 2024), and Madelyn Haussner (effective March 2, 2024) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to approve the medical leave request pursuant to the Family Medical Leave Act (FMLA) of Abigail Szwed, from February 10, 2024 to April 9, 2024. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Olson, to adjourn the meeting at 7:10 P.M. Approved unanimously.

Secretary, Board of Trustees

**Director's Report
April 2024**

Personnel – No report

Operations

- The Library Budget Hearing was held on 3/20. The Library Budget Vote was held on April 2. The budget passed and John Rossini was re-elected.
- New copiers were installed throughout the building and the machines now accept cash as well as credit card and phone payments, plus the public can print documents from their phones using AirPrint.
- Hundreds and hundreds of people were delighted to be able to pick up eclipse glasses at the library in advance of the big event. During the first half hour of distribution, the line (which moved quickly) snaked from the front door to the exit driveway. Glasses continued to be available for several hours before our supply was gone. Many people watched the eclipse on the library lawn.
- Both the Children's and Adult departments are exploring strategies toward helping to ensure that a greater majority of those who register for programs follow through with participation in those programs. Solutions may be different across departments; stay tuned!

Building & Grounds

- The contracted-for interior lighting project (phases 1 and 2) is complete, with the invoice (Alta is the vendor) included in this month's warrant.
- The Library received and anticipates moving forward with a proposal for drywall and painting work in the skylight replacement area. Once all documents are received, work would be scheduled and would be expected to be completed before Memorial Day Weekend.
- I am continuing to explore the possibility of the Library's taking steps toward maintaining the woods in perpetuity on the neighboring property the south side of the library. Town Councilperson Kornreich's staff has consulted with Land Use and returned some options that may be feasible. (These options were not presented during the prior inquiry some years back.) The options involve zoning/sq. ft. being maintained, such as encumbering the rear portion of the plot with a conservation easement, or the library's acquiring the back section with a land division, or the property owner donating a portion and getting tax benefits. Kevin Seaman is now working with us on this, and has solicited a recommendation from an attorney he has worked with who oversees subdivision cases. I will continue to keep the Board informed.
- The Board is being asked to consider for approval the repair of the thermal expansion valve in the rooftop condensing unit that corresponds to the multi-zone Air Handler in the basement. This needs to be repaired in advance of the cooling season so the Adult Services Department can be properly cooled this summer. The equipment was not part of the 2018 rooftop unit replacement project; this is older equipment requiring repair.

Professional Activities

Danielle Minard (Adult Services) represented the Library at the Public Libraries Association Annual Conference, April 3-5, 2024, Columbus, Ohio. Danielle will be summarizing and sharing highlights/takeaways for our benefit. She also visited several vendors whose products we had an interest in.

Community Activities

Board service in a variety of local organizations



Comsewogue Public Library

Personnel Report

April 16, 2024

Resignations:

* Leanna Rafael, Custodial Worker I (PT), effective April 3, 2024.

Reinstate Appointment – Return from Leave of Absence/Parental Leave:

Abigail Szwed, Librarian I (PT) – Adult Services, effective April 10, 2024. Salary \$32.00 hr.

*Requires Board Motion

Comsewogue Public Library
Statistical Report 2023/2024

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March 2024

	Mar 2024	Mar 2023	% Change	To Date- 2023/24	To Date- 2022/23	To Date - % Change	
Patron Registration							
Comsewogue Borrower Registration:							
1	Adult	91	88	3.41%	9,364	8,677	7.92%
2	Juvenile	29	27	7.41%	3,149	2,884	9.19%
3	Total	120	115	4.35%	12,513	11,561	8.23%
Mount Sinai Borrower Registration:							
4	Comsewogue Library	43	25	72.00%	4,757	4,328	9.91%
5	Port Jefferson Library	21	30	-30.00%	1,714	1,593	7.60%
Miller Place Borrower Registration:							
6	Comsewogue Library	26	34	-23.53%	4,758	4,349	9.40%
7	Port Jefferson Library	7	35	-80.00%	2,084	1,985	4.99%
8	Total CPL Members	189	174	8.62%	22,028	20,238	8.84%
9	Library Visits	8,480	9,747	-13.00%	83,346	82,513	1.01%
10	Curbside Pick Up	20	25	-20.00%	215	238	-9.66%
Transactions							
11	Circulation of Physical Items:	24,680	24,772	-0.37%	220,790	219,382	0.64%
Circulation of Electronic Items:							
12	Over Drive-Audio/eBooks	8,714	9,071	-3.94%	79,161	75,292	5.14%
13	Hoopla	816	651	25.35%	6,647	6,539	1.65%
14	Kanopy*	352	179	N/A*	2,402	1,507	N/A*
*Kanopy changed reporting format 11/2023.							
Circulation Other:							
15	Museum Passes	58	43	34.88%	699	590	18.47%
16	Library of Things	151	98	54.08%	1,367	822	66.30%
Library of Things include devices, games, tools, etc. Reporting started 1/2022							
17	Public Computer Sessions	769	806	-4.59%	6,702	6,524	2.73%
18	Public Wireless Sessions	1,713	1,899	-9.79%	14,555	15,522	-6.23%
Interlibrary Loan:							
19	Items Loaned	945	1,173	-19.44%	9,129	9,657	-5.47%
20	Items Borrowed	1,691	1,831	-7.65%	14,739	14,427	2.16%

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March 2024 - J/YA Program Statistic Summary

	Mar '24	Mar '23	YTD '24	YTD '23
Family:				
Total # of Sessions	7	4	18	11
Total # of Attendees	213	79	751	403
Birth-Prek:				
Total # of Sessions	34	29	99	87
Total # of Attendees	924	898	2,558	2,323
Grades K-5:				
Total # of Sessions	12	10	43	57
Total # of Attendees	161	160	941	1,018
Grades 6-12:				
Total # of Sessions	19	16	54	51
Total # of Attendees	603	359	1,365	757
TOTAL # of ALL Sessions	72	59	214	206
TOTAL # of ALL Attendees	1,901	1,496	5,615	4,501

Comsewogue Public Library 2023/2024 Tax Receipts

COMSEWOGUE LIBRARY DIST. (US. Bank, Trustee)

Town of Brookhaven	Payment Date	Total \$ Town Remittance to US Bank	Date \$ Received by CPL	Total \$ Remittance to CPL	Notes / Amount Retained for Bonds
1	12/29/2023	115,879.86	1/2/2024	115,879.86	
2	1/5/2024	133,556.45	1/9/2024	93,489.51	40,066.94
3	1/12/2024	559,758.63	1/16/2024	391,831.04	167,927.59
4	1/19/2024	418,345.92	1/22/2024	320,715.45	97,630.47
5	1/26/2024	331,927.05	1/29/2024	331,927.05	
6	2/2/2024	168,909.62	2/5/2024	168,909.62	
7	2/9/2024	88,382.94	2/12/2024	88,382.94	
8	2/16/2024	49,101.63	2/20/2024	49,101.63	
9	3/1/2024	29,460.98	3/4/2024	29,460.98	
10	3/15/2024	21,604.72	3/18/2024	21,604.72	
11	3/28/2024	15,712.52	4/1/2024	15,712.52	
12					
13					
14					
15					
16					
17					
18					
19					
20 *					

TOTAL AMOUNT TAXES TO BE RAISED: \$3,188,458.00

Total Payments From Town of Brk	\$1,932,640.32		
Payments CPL Received		\$1,627,015.32	
Payments US Bank Retained for Bonds			\$305,625.00
Interest Received*		0.00	
Remaining Balance - Uncollected Taxes		\$0.00	
Total Payments (including interest)	\$1,932,640.32	\$1,627,015.32	

LIBRARY POLICIES

Policymaking is one of the most difficult responsibilities of a trustee's job, requiring an open mind, a thoughtful study of the issues involved and a deep understanding of the library's mission and of the community it serves. In addition, clearly reasoned and written, up-to-date policies help the library fulfill its mission. Policies can also provide the library with critical legal protection.

Policies are the rules and principles that guide the operation and use of the library. They are required by Education Department Regulations (8 NYCRR) §90.2 as part of the public library minimum standards and must be reviewed at least every five years and available for public inspection both in print and on the library's website. The Board is ultimately responsible for creating such policies, reviewing and revising them, and enforcing them with the assistance of the Library Director and staff. Policies must be clearly written and understandable. In practical terms, it is best practice for the Board to establish a Policy Committee and for the Library Director to bring established policies for review as well as any new policy recommendations to the Committee for review on a regular basis. This practice will allow the Board to keep up with new challenges or simply refresh the Board's understanding of existing policies.

All policies should include a process by which the Board can respond to public comments or complaints. Policies are the board-approved rules of the library, whereas procedures are the administrative functions established by the director and staff which describe how things are done.

It is a good idea to categorize the library's policies into internal (such as personnel, operational continuity, financial controls, etc.) and external (dealing with the public). These areas can be further broken down to suit your library's particular organizational structure. There are many good resources for policy development,

especially your public library system. Check the *Resources* section at the end of this chapter for sources of sample policies and policy development tips.

Typically, library boards have written policy statements in many of the areas you see notated at the end of each chapter in this publication. The full checklist is included in the Appendices.

All policies should be able to stand alone and be dated for the original adoption and review and/or revision dates. They should be recorded, compiled, and organized for ready access in a policy manual that is available both in print and, as mandated by state regulations, through the library website. Every trustee should have a copy of the policy manual and must be familiar with its contents. Careful attention should be paid to ensuring policy manuals are up to date.

A thorough understanding of the library's policies is the foundation from which to adopt new policies, revise old ones, and interpret or defend the library's rules. Archival records of superseded policies should be kept as part of a public library's Records Retention Policy as per Local Government Schedule: LGS-1.

Personnel policies are critical to any successful operation and must be consistent, current and in conformance with applicable state and federal law. Each library staff member should receive a copy of the personnel policies at the time of employment. A written acknowledgement of receipt is important. Posting and updating personnel and other internal policies and procedures on a staff intranet is a common best practice. Personnel can be one of the most litigious areas of a library's policy collection. Personnel policies of the library should be reviewed by legal counsel. If amended or revised, staff should once again be provided with the personnel policies and once again be asked to provide written acknowledgement of receipt.

Policy Development

Policy development and policy revision often involve major decisions and considerable philosophical reflection. Boards must allow adequate time to discuss and assess policy options and ramifications. While trustees alone have the legal authority to make policy, the process works best when the library director and other key staff are closely involved. The staff has an important role in researching options, drafting recommendations, and presenting them to the Board for discussion and approval.

When establishing a new policy, the Board should seek sufficient information from the Library Director to discuss the issue with confidence. This should include:

- A description of the issue that requires policy consideration;
- A statement describing how a policy would contribute to the accomplishment of the library's goals and objectives;
- A list of existing policies related to or affected by the proposed policy;
- A list of the policy options available, with appropriate analysis (including effects of enforcing the policy, legal ramifications, and costs to resources, facilities, and staff); and
- A recommendation, accompanied by the justification for changes in any existing policies.

When any existing policy is under evaluation, the Board should ask if it is:

- In compliance with all laws and regulations;
- Consistent with the library's Charter, mission, goals, and plans;
- Consistent with the Library Bill of Rights and the Freedom to Read Statement;
- Complete, clearly written, and easily understandable;
- In the best interest of the community *at large*, devoid of politics, prejudice, or favoritism;

- Easily enforceable without undue burden on the library staff; and
- Designed to maximize library services and access for the greatest number of users.

All policies must have the original date of the Board's approval and the dates of any revisions noted in the document. Regular review and revision are essential and required under Education Department Regulations (8 NYCRR) §90.2. Copies of the policy manual must also be housed in the library and be easily accessible by the staff and the public. Posting public-facing (listed as "external" in the appendix) policies on the library's website is now required under Education Department Regulations (8 NYCRR) §90.2.

The Library Director is responsible for instructing the staff about the policies that affect their employment and work and assuring that they fully understand these policies. Staff members are on the front lines when a policy question arises, and it is essential that they are able to explain all policies to the public in a clear and effective manner and to apply them consistently.

Policies should be considered living documents that are created and amended as circumstances, laws, and regulations change.

Resources:

- Library Policy Development [American Library Association]
<https://libguides.ala.org/librarypolicy>
- Guidelines for the Development of Policies and Procedures Regarding User Behavior and Library Usage [American Library Association]
<https://www.ala.org/advocacy/intfreedom/guidelinesdevelopment>
- Public Library Policies - Development Tips & Samples [Mid-Hudson Library System]
<http://midhudson.org/topics/director-resources/policies/>

- Public Library Collection Policy Template and Guide [Public Library System Directors Organization and the Empire State Library Network]
https://www.wnylrc.org/uploads/documents/ask_the_lawyer/CMPToolkit2_2022-07-11.pdf
- Local Government Schedule: LGS-1 [New York State Archives]
<https://www.archives.nysed.gov/records/local-government-record-schedule/lgs-1-title-page>

Related Policies and Documents:

- Records Retention

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COMSEWOGUE PUBLIC LIBRARY
BALANCE SHEET - CASH BASIS
As of February 29, 2024

ASSETS

Current Assets

Checking/Savings

1101 · Credit Card Bank Acct-Peoples	50.00
1102 · Checking Account	9,768.08
1106 · Cash on Hand Fund	350.00
1109 · Savings Account	2,645,749.68
1110 · Savings-Capital Improvements	663,055.59
1114 · Savings-Termination Pay	196,058.22
1115 · Checking-Termination	0.00
1121 · Petty Cash Fund	150.00
1122 · Cash Register Fund	210.00
1123 · Copier/Printer Fund	150.00
1150 · UNDEPOSITED FUND	0.00

Total Checking/Savings 3,515,541.57

Other Current Assets

1150 · ACCOUNTS RECEIVABLE - YEAR END	0.00
1153 · PATRON ACCOUNTS-DISC TICKETS	8,278.53
1154 · PREPAID EXPENSES	1,710.00

Total Other Current Assets 9,988.53

Total Current Assets 3,525,530.10

TOTAL ASSETS 3,525,530.10

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2184 · Annuity	0.00
2185 · Employee Ins - enrollee contrib	194.71
2186 · Retirement	5,541.25
2187 · AFLAC - Cancer Care	407.16
2188 · AFLAC - Accident Ins	126.42
2189 · AFLAC - Sickness	0.00
2189 · AFLAC - Personal Sickness Ind.	0.00
2190 · AFLAC - Short Term Disability	281.34
2191 · Reserve for Encumbrances	141,378.43
2194 · Aflac - Hospital	222.12

Total Other Current Liabilities 148,151.43

Total Current Liabilities 148,151.43

Total Liabilities 148,151.43

Equity

2200 · General Fund Balance	3,712,734.62
2201 · Capital Improvement Fund	493,310.25
2202 · Termination Payment Fund	192,546.57
Net Income	-1,021,212.77

Total Equity 3,377,378.67

TOTAL LIABILITIES & EQUITY 3,525,530.10

COMSEWOGUE PUBLIC LIBRARY

STATEMENT OF REVENUE

For the Period Ending February 29, 2024

	<u>February 24</u>	<u>July 23 - February 24</u>
Revenue		
3301 · Tax Revenues	306,394.19	1,867,293.89
3302 · Fines	120.23	855.90
3304 · Interest Earned	11,786.23	77,409.78
3305 · Unclassified rev.-Copies	640.50	5,548.76
3306 · Unclassified rev.-Books	113.14	2,776.37
3307 · Unclassified rev.-Other	19.93	147.34
3309 · Video Books	-59.20	-59.20
3308 · State Aid	0.00	168,300.00
3310 · Grants Received	0.00	0.00
3311 · Miscellaneous Income	109.37	7,049.03
3312 · Local Sponsor Aid	0.00	6,300.00
3313 · PILOT Revenue	5,440.20	6,601.52
3316 · Refund Excess Mortgage	0.00	0.00
3318 · Services - Miller Place	0.00	778,383.01
3319 · Services - Mount Sinai	0.00	692,823.85
Total Revenue	<u>324,564.59</u>	<u>3,613,430.25</u>

COMSEWOGUE PUBLIC LIBRARY

EXPENSES BUDGET VS ACTUAL

For the Period Ending February 29, 2024

Expense	<u>ACTUAL</u>		Budget	\$ Over Budget
	FEBRUARY	JULY - FEBRUARY		
4401 · Computer Supplies	255.69	11,365.64	15,500.00	-4,134.36
4402 · Computer Equipment/Parts	67.00	2,565.94	28,000.00	-25,434.06
4403 · Furniture & Equipment	2,686.79	36,348.52	52,000.00	-15,651.48
4404 · Salaries-Professional	255,930.58	1,448,058.94	2,204,668.00	-756,609.06
4405 · Salaries-Clerical	91,281.53	523,664.29	816,962.00	-293,297.71
4406 · Salaries-Custodial	10,857.04	64,228.28	97,625.00	-33,396.72
4407 · Salaries-Guard	3,478.14	18,060.22	30,673.00	-12,612.78
4410 · Library Books	5,416.03	71,888.62	120,500.00	-48,611.38
4412 · Audio Video	1,700.27	13,696.43	22,300.00	-8,603.57
4413 · Periodicals	84.00	12,529.33	15,000.00	-2,470.67
4414 · Computer Software	730.74	10,354.69	7,000.00	3,354.69
4415 · Electronic Data Base	177,244.94	220,163.27	238,000.00	-17,836.73
4417 · OTHER THINGS LENDING	0.00	17,374.96	17,500.00	-125.04
4420 · Library Programs	0.00	0.00	0.00	0.00
4421 · Program Contractors	0.00	0.00	0.00	0.00
4421A · Adult	4,994.12	43,634.56	62,000.00	-18,365.44
4421B · Children/Teen	8,734.00	56,345.00	62,000.00	-5,655.00
4422 · Program Supplies	0.00	0.00	0.00	0.00
4422A · Adult	3,939.43	8,154.72	7,000.00	1,154.72
4422B · Children/Teen	1,686.95	16,525.78	24,000.00	-7,474.22
4428 · Conferences	3,078.52	7,174.36	10,000.00	-2,825.64
4429 · Circulation	8,514.12	48,358.32	60,000.00	-11,641.68
4430 · Office & Library Supplies	3,878.26	14,779.20	14,500.00	279.20
4431 · Telecommunications	789.92	6,289.99	9,800.00	-3,510.01
4432 · Cartage	271.68	2,173.44	3,000.00	-826.56
4433 · Postage	0.00	7,619.47	13,000.00	-5,380.53
4434 · Publicity and Printing	250.00	31,851.55	52,500.00	-20,648.45
4435 · Annual Election	0.00	0.00	3,700.00	-3,700.00
4436 · SCLS Contract Fee	0.00	64,172.00	64,490.00	-318.00
4437 · Accounting and Legal	3,493.81	73,737.21	83,000.00	-9,262.79
4438 · Membership Dues	1,850.00	3,060.00	2,950.00	110.00
4439 · Equipment/Blding Maint & Repair	12,889.96	145,275.53	188,350.00	-43,074.47
4440 · Snow Removal	9,145.00	9,145.00	13,500.00	-4,355.00
4441 · Building Security	9,872.43	55,873.40	74,500.00	-18,626.60
4450 · Utilities	14,238.44	83,490.69	138,000.00	-54,509.31
4451 · Custodial Supplies	1,087.91	9,324.13	16,000.00	-6,675.87
4453 · Employees Assistance Program	0.00	3,084.25	3,250.00	-165.75
4454 · Insurance - Library	0.00	64,331.93	65,266.00	-934.07
4456 · Rental Expenses	1,562.19	13,152.13	19,850.00	-6,697.87
4471 · Workers Compensation Insurance	0.00	24,681.02	28,991.00	-4,309.98
4472 · Life Insurance	998.98	4,360.08	5,600.00	-1,239.92
4473 · Dental Insurance	5,108.32	22,032.81	33,000.00	-10,967.19
4474 · VISION INS	665.70	2,762.61	4,000.00	-1,237.39
4476 · 9020.8 Retirement Expense	0.00	336,645.00	342,500.00	-5,855.00
4477 · 9030.8 Social Security Expense	27,231.93	152,444.57	237,500.00	-85,055.43
4478 · Unemployment Insurance	0.00	425.32	1,200.00	-774.68
4479 · 9060.8 Health Insurance	74,232.42	567,769.07	896,605.00	-328,835.93
4480 · Sunday Opening	0.00	0.00	0.00	0.00
4481 · Bond Interest	0.00	0.00	22,500.00	-22,500.00
4482 · Bond Principal	0.00	305,625.00	290,000.00	15,625.00
4483 · Bond Administrative	0.00	45.75	720.00	-674.25
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00
Total Expense	748,246.84	4,634,643.02	6,519,000.00	-1,884,356.98

COMSEWOGUE PUBLIC LIBRARY
WARRANT DETAIL REPORT - 4/24/01
4/16/2024

H

Date	Num	Name	Account	Debit
04/16/2024	26910	A Time For Kids, Inc.	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	725.00
				\$ 725.00
04/16/2024	26911	Adamko, Patricia	1102 Checking Account	
			4479 9060.8 Health Insurance	524.10
				\$ 524.10
04/16/2024	26912	Adamko, Walter	1102 Checking Account	
			4479 9060.8 Health Insurance	524.10
				\$ 524.10
04/16/2024	26913	American Express	1102 Checking Account	
			4422B Library Programs:Program Supplies:Children/Teen	454.63
			4422A Library Programs:Program Supplies:Adult	719.25
			4430 Office & Library Supplies	209.32
			4410 Library Books	56.04
			4439 Equipment/Blding Maint & Repair	-172.16
			4451 Custodial Supplies	116.91
			4417 OTHER THINGS LENDING	116.00
			4428 Conferences	1,049.30
			4414 Computer Software	5.72
			4415 Electronic Data Base	12.00
			4412 Audio Video	450.00
			3307 Unclassified rev.-Other	52.11
				\$ 3,069.12
04/16/2024	26914	Alta Industrial Equipment New York LLC	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	28,709.00
				\$ 28,709.00
04/16/2024	26915	B&H Photo-Video	1102 Checking Account	
			4402 Computer Equipment/Parts	4,346.48
				\$ 4,346.48
04/16/2024	26916	Baker & Taylor	1102 Checking Account	
			4410 Library Books	28.40
			4410 Library Books	170.66
				\$ 199.06
04/16/2024	26917	Baking Coach, Inc.	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	990.00
				\$ 990.00
04/16/2024	26918	Brodart Company	1102 Checking Account	
			4410 Library Books	1,157.96
			4410 Library Books	4,186.40

			4422B Library Programs:Program Supplies:Children/Teen	220.44
			4430 Office & Library Supplies	104.43
				<u>\$ 5,669.23</u>
04/16/2024	26919	Chicago Distribution Center	1102 Checking Account	
			4430 Office & Library Supplies	52.59
				<u>\$ 52.59</u>
04/16/2024	26920	Cirba Solutions Services US, LLC	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	330.97
				<u>\$ 330.97</u>
04/16/2024	26921	Cornell Cooperative Extension, Suffolk Co	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	450.00
				<u>\$ 450.00</u>
04/16/2024	26922	De Lage Landen Financial Services, Inc.	1102 Checking Account	
			4456 Rental Expenses	1,562.19
				<u>\$ 1,562.19</u>
04/16/2024	26923	DeFigueiredo, Anna	1102 Checking Account	
			4479 9060.8 Health Insurance	524.10
				<u>\$ 524.10</u>
04/16/2024	26924	Denner, Donna	1102 Checking Account	
			4479 9060.8 Health Insurance	174.70
				<u>\$ 174.70</u>
04/16/2024	26925	DeRosalia, Angela	1102 Checking Account	
			4479 9060.8 Health Insurance	524.10
				<u>\$ 524.10</u>
04/16/2024	26926	Discount School Supply	1102 Checking Account	
			4422B Library Programs:Program Supplies:Children/Teen	23.26
				<u>\$ 23.26</u>
04/16/2024	26927	Donovan, Thomas	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	400.00
				<u>\$ 400.00</u>
04/16/2024	26928	Engelhardt, Debra	1102 Checking Account	
			4428 Conferences	299.93
				<u>\$ 299.93</u>
04/16/2024	26929	Fazio, Carol	1102 Checking Account	
			4435 Annual Election	195.00
				<u>\$ 195.00</u>
04/16/2024	26930	Forkin, Donna	1102 Checking Account	
			4479 9060.8 Health Insurance	524.10
				<u>\$ 524.10</u>

04/16/2024	26931	Forkin, James	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u>
				\$ 524.10
04/16/2024	26932	Fun Express, LLC	1102 Checking Account 4422B Library Programs:Program Supplies:Children/Teen	88.93 <u>88.93</u>
				\$ 88.93
04/16/2024	26933	Giaquinto and Company	1102 Checking Account 4437 Accounting and Legal	7,500.00 <u>7,500.00</u>
				\$ 7,500.00
04/16/2024	26934	Gilmore, Barbara	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u>
				\$ 524.10
04/16/2024	26935	Gilmore, Frederick	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u>
				\$ 524.10
04/16/2024	26936	Gleaves, Donna	1102 Checking Account 4435 Annual Election	201.88 <u>201.88</u>
				\$ 201.88
04/16/2024	26937	Gleaves, Donald	1102 Checking Account 4435 Annual Election	195.00 <u>195.00</u>
				\$ 195.00
04/16/2024	26938	Gomer, Regina	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u>
				\$ 524.10
04/16/2024	26939	Gutmann, Sarah	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	200.00 <u>200.00</u>
				\$ 200.00
04/16/2024	26940	Hall, Dianne	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u>
				\$ 524.10
04/16/2024	26941	Hall, Erik	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u>
				\$ 524.10
04/16/2024	26942	Harbes Barnyard Adventure, LLC	1102 Checking Account 4417 OTHER THINGS LENDING	1,450.00 <u>1,450.00</u>
				\$ 1,450.00
04/16/2024	26943	Home Health and Spirit Corporation	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	300.00 <u>300.00</u>
				\$ 300.00

04/16/2024	26944	HomeStyle Landscaping & Design, Inc	1102 Checking Account 4439 Equipment/Blding Maint & Repair	1,852.50 <u>1,852.50</u> \$
04/16/2024	26945	Intrepid Museum Foundation	1102 Checking Account 4417 OTHER THINGS LENDING	500.00 <u>500.00</u> \$
04/16/2024	26946	Iovino, Daniel	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u> \$
04/16/2024	26947	Iovino, Maria	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u> \$
04/16/2024	26948	Jaffe, Karen	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u> \$
04/16/2024	26949	Janoski, Raven	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	850.00 <u>850.00</u> \$
04/16/2024	26950	JK Tech Solutions, Inc DBA Sharper Traini	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	440.00 <u>440.00</u> \$
04/16/2024	26951	Kanopy, Inc	1102 Checking Account 4415 Electronic Data Base	394.00 <u>394.00</u> \$
04/16/2024	26952	Kidnastics, Inc.	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	750.00 <u>750.00</u> \$
04/16/2024	26953	King, Adam	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	825.00 <u>825.00</u> \$
04/16/2024	26954	King, George	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u> \$
04/16/2024	26955	King, Katherine	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u> \$
04/16/2024	26956	Kone	1102 Checking Account 4439 Equipment/Blding Maint & Repair	1,559.70 <u>1,559.70</u> \$

04/16/2024	26957	Lipscomb, Rhonda D.	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	850.00 <u>850.00</u>
				\$ 850.00
04/16/2024	26958	Lunarola, Michele	1102 Checking Account 4428 Conferences	20.00 <u>20.00</u>
				\$ 20.00
04/16/2024	26959	Lusak, Richard	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u>
				\$ 524.10
04/16/2024	26960	Malchiodi, Andrea	1102 Checking Account 4428 Conferences	1,708.14 <u>1,708.14</u>
				\$ 1,708.14
04/16/2024	26961	Marlin Leasing Corp	1102 Checking Account 4456 Rental Expenses	1,484.00 <u>1,484.00</u>
				\$ 1,484.00
04/16/2024	26962	McHugh, Joan	1102 Checking Account 4479 9060.8 Health Insurance	524.10 <u>524.10</u>
				\$ 524.10
04/16/2024	26963	MCJ Cleaning Services	1102 Checking Account 4439 Equipment/Blding Maint & Repair	3,700.00 <u>3,700.00</u>
				\$ 3,700.00
04/16/2024	26964	MD Design Studio	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	384.00 <u>384.00</u>
				\$ 384.00
04/16/2024	26965	Midwest Tape	1102 Checking Account 4412 Audio Video 4415 Electronic Data Base	1,543.85 1,674.37 <u>3,218.22</u>
				\$ 3,218.22
04/16/2024	26966	Minard, Danielle	1102 Checking Account 4428 Conferences	1,668.79 <u>1,668.79</u>
				\$ 1,668.79
04/16/2024	26967	My Gym Babylon	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	450.00 <u>450.00</u>
				\$ 450.00
04/16/2024	26968	New York State Unemployment Insurance	1102 Checking Account 4478 Unemployment Insurance	181.44 <u>181.44</u>
				\$ 181.44
04/16/2024	26969	New York Times	1102 Checking Account 4413 Periodicals	60.00 <u>60.00</u>
				\$ 60.00

04/16/2024	26970	New York Times	1102 Checking Account		
			4413 Periodicals		24.00
					<u>24.00</u>
					\$ 24.00
04/16/2024	26971	NYS Employees' Health Ins Pending Account	1102 Checking Account		
			4479 9060.8 Health Insurance		77,684.34
					<u>77,684.34</u>
					\$ 77,684.34
04/16/2024	26972	O'Connell, Carol	1102 Checking Account		
			4479 9060.8 Health Insurance		1,677.00
					<u>1,677.00</u>
					\$ 1,677.00
04/16/2024	26973	O'Neil, Mary Ellen	1102 Checking Account		
			4479 9060.8 Health Insurance		524.10
					<u>524.10</u>
					\$ 524.10
04/16/2024	26974	Pantorno, Brandon	1102 Checking Account		
			4479 9060.8 Health Insurance		733.80
					<u>733.80</u>
					\$ 733.80
04/16/2024	26975	Paychex of New York LLC	1102 Checking Account		
			4437 Accounting and Legal		869.84
					<u>869.84</u>
					\$ 869.84
04/16/2024	26976	Popielaski, Joan	1102 Checking Account		
			4479 9060.8 Health Insurance		524.10
					<u>524.10</u>
					\$ 524.10
04/16/2024	26977	Popielaski, William	1102 Checking Account		
			4479 9060.8 Health Insurance		524.10
					<u>524.10</u>
					\$ 524.10
04/16/2024	26978	Poulos, Lisa	1102 Checking Account		
			4435 Annual Election		195.00
					<u>195.00</u>
					\$ 195.00
04/16/2024	26979	Quigley, Deborah A.	1102 Checking Account		
			4421A Library Programs:Program Contractors:Adult		240.00
					<u>240.00</u>
					\$ 240.00
04/16/2024	26980	Quirk-Senyk, Jennifer	1102 Checking Account		
			4428 Conferences		16.75
					<u>16.75</u>
					\$ 16.75
04/16/2024	26981	R.C. Gluck Associates LLC	1102 Checking Account		
			4421A Library Programs:Program Contractors:Adult		341.00
					<u>341.00</u>
					\$ 341.00
04/16/2024	26982	Rhode Island Novelty	1102 Checking Account		
			4422B Library Programs:Program Supplies:Children/Teen		80.57
					<u>80.57</u>
					\$ 80.57

04/16/2024	26983	Robinson, Helene	1102 Checking Account		
			4421A Library Programs:Program Contractors:Adult	75.00	
				<u>75.00</u>	
				\$	75.00
04/16/2024	26984	Scott, Robert G.	1102 Checking Account		
			4421A Library Programs:Program Contractors:Adult	1,260.00	
				<u>1,260.00</u>	
				\$	1,260.00
04/16/2024	26985	Securitas Security Serv. USA	1102 Checking Account		
			4441 Building Security	6,225.96	
				<u>6,225.96</u>	
				\$	6,225.96
04/16/2024	26986	Sessa, Sheryl	1102 Checking Account		
			4479 9060.8 Health Insurance	1,048.20	
				<u>1,048.20</u>	
				\$	1,048.20
04/16/2024	26987	Skoblicki, Michelle A.	1102 Checking Account		
			4421B Library Programs:Program Contractors:Children/Teen	175.00	
				<u>175.00</u>	
				\$	175.00
04/16/2024	26988	Spena, Catherine	1102 Checking Account		
			4428 Conferences	20.00	
				<u>20.00</u>	
				\$	20.00
04/16/2024	26989	Staples Business Credit	1102 Checking Account		
			4430 Office & Library Supplies	642.39	
			4422A Library Programs:Program Supplies:Adult	39.27	
			4422B Library Programs:Program Supplies:Children/Teen	291.88	
				<u>973.54</u>	
				\$	973.54
04/16/2024	26990	Suffolk Cooperative Library System	1102 Checking Account		
			1153 PATRON ACCOUNTS-DISC TICKETS	2,750.00	
			4429 Circulation	108.80	
			4422B Library Programs:Program Supplies:Children/Teen	110.00	
			4422A Library Programs:Program Supplies:Adult	110.00	
				<u>3,078.80</u>	
				\$	3,078.80
04/16/2024	26991	Theresa's Programs LLC	1102 Checking Account		
			4421A Library Programs:Program Contractors:Adult	175.00	
				<u>175.00</u>	
				\$	175.00
04/16/2024	26992	Thomas Klise/Crimson Multimedia	1102 Checking Account		
			4412 Audio Video	605.80	
				<u>605.80</u>	
				\$	605.80
04/16/2024	26993	Times Beacon Record Newspapers	1102 Checking Account		
			4435 Annual Election	1,697.28	
			4413 Periodicals	59.00	
				<u>1,756.28</u>	
				\$	1,756.28
04/16/2024	26994	TRANE US INC.	1102 Checking Account		

			4439 Equipment/Blding Maint & Repair	4,027.00
				<u>\$ 4,027.00</u>
04/16/2024	26995	Unique Management Services, Inc.	1102 Checking Account	
			4429 Circulation	314.55
				<u>\$ 314.55</u>
04/16/2024	26996	Value Line Publishing Inc	1102 Checking Account	
			4415 Electronic Data Base	2,195.00
				<u>\$ 2,195.00</u>
04/16/2024	26997	VerifiedFirst	1102 Checking Account	
			4437 Accounting and Legal	28.62
				<u>\$ 28.62</u>
04/16/2024	26998	Washburn, Elizabeth	1102 Checking Account	
			4479 9060.8 Health Insurance	524.10
				<u>\$ 524.10</u>
04/16/2024	26999	Washburn, John	1102 Checking Account	
			4479 9060.8 Health Insurance	524.10
				<u>\$ 524.10</u>
04/16/2024	27000	Whaling Museum	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	375.00
				<u>\$ 375.00</u>
04/16/2024	27001	Winters Bros. Hauling of LI, LLC	1102 Checking Account	
			4432 Cartage	271.68
				<u>\$ 271.68</u>
04/16/2024	27002	Young, Clive D.	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	300.00
				<u>\$ 300.00</u>
		Total		<u>\$194,850.16</u>

Thursday, Apr 11, 2024 12:16:45 PM GMT-7

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COMSEWOGUE PUBLIC LIBRARY

03/28/2024 Payroll
Check Register

WARRANT DETAIL REPORT

March 28, 2024

DATE	NUM	NAME	ACCOUNT	DEBIT
03/28/2024	26900	Equitable Financial	1102 Checking Account 2184 Annuity	\$5,002.00 \$5,002.00 ✓
03/28/2024	26901	Suffolk County Water Authority	1102 Checking Account 4450 Utilities	\$185.17 \$185.17
TOTAL				\$5,187.17

03/28/2024 Payroll Warrant

Payroll Warrant	\$ 5,187.17
Paychex Payroll	<u>\$122,672.68</u>
TOTAL	\$127,859.85

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04/11/2024 Payroll
Check Register

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT

April 11, 2024

DATE	NUM	NAME	ACCOUNT	DEBIT
04/11/2024	26902	AT&T	1102 Checking Account 4431 Telecommunications	\$55.97 \$55.97
04/11/2024	26903	Equitable Financial	1102 Checking Account 2184 Annuity	\$5,002.00 \$5,002.00
04/11/2024	26904	National Grid	1102 Checking Account 4450 Utilities	\$2,874.44 \$2,874.44
04/11/2024	26905	NYS Employees Retirement System	1102 Checking Account 2186 Retirement 2186 Retirement 2186 Retirement	\$3,343.24 \$328.00 \$3,671.24
04/11/2024	26906	Optimum	1102 Checking Account 4431 Telecommunications	\$626.67 \$626.67
04/11/2024	26907	PSEGLI	1102 Checking Account 4450 Utilities	\$4,181.83 \$4,181.83
04/11/2024	26908	Verizon	1102 Checking Account 4431 Telecommunications	\$106.07 \$106.07
04/11/2024	26909	Aflac * <i>out of order</i>	1102 Checking Account 2187 AFLAC - Cancer Care 2188 AFLAC - Accident Ins 2190 AFLAC - Short Term Disability 2194 Aflac - Hospital	\$271.44 \$84.28 \$187.56 \$148.08 \$691.36
TOTAL				\$17,209.58

04/11/2024 Payroll Warrant

Accudata

Payroll Warrant	\$ 17,209.58
Payhex Payroll	\$115,471.44
TOTAL	\$132,681.02



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Results of Annual Library Budget Vote Trustee Election

Library Budget Vote

	2024/2025	2023/2024	2022/23	2021/22	2020/21
tax rate change (per 100):	+.30	+.32	+.27	+.37	+.27
Budget (walk-in)					
<i>Yes</i>	43	50	80	70	72
<i>No</i>	2	3	3	5	2
<i>blank</i>	0	0	0	0	0
<i>void</i>	0	0	0	0	0
total walk-in/budget:	45	53	83	75	74
Absentee Ballots					
Total mailed	365	411	411	480	252
Total returned (voted)	83	69	86	99	83
<i>Yes</i>	60	54	61	70	61
<i>No</i>	22	17	25	29	22
<i>blank</i>	1	1		0	0
<i>void</i>	0	0		0	0
total absentee/budget:	83	72	86	99	83
TOTAL Budget Vote					
<i>Yes</i>	103	104	141	140	133
<i>No</i>	24	20	28	34	24
<i>blank</i>	1	1	0	0	0
<i>void</i>	0	0	0	0	0
TOTAL VOTES - BUDGET:	128	125	169	174	157
Trustee Election					
	2024/2025	2023/2024	2022/2023	2021/2022	2020/21
Trustee (walk-in)	J. Rossini	K. Spence	L. Olson	C. McCrary	C. DeStefano
<i>Yes</i>	42	44	78	65	65
<i>Write-in</i>	1	2	2	3	6
<i>blank</i>	2	0	4	7	3
<i>void</i>	0	0		0	0
total walk-in/trustee:	45	46	84	75	74
Absentee Ballots					
<i>Yes</i>	80	60	82	93	78
<i>Write-in</i>	0	1		1	0
<i>blank</i>	3	11	3	5	3
<i>void</i>	0	0		0	2
total absentee/trustee:	83	72	85	99	83
TOTAL Trustee Election					
<i>Yes</i>	122	104	160	158	143
<i>Write-in</i>	1	3	2	4	6
<i>blank</i>	5	11	7	12	6
<i>void</i>	0	0	0	0	2
TOTAL VOTES - TRUSTEE:	128	118	169	174	157

MAY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			1	2	3	4	
5	6	7	8	9	10	11	
12 Mother's Day	13	14	15	16	17	18	
19	20	21 Meeting	22	23	24	25	
26	27 Memorial Day	28	29	30	31		
		April 2024 Sa M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		June 2024 Sa M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		Calendars by Vertex42.com © 2022 Vertex42 LLC. Free to print. https://www.vertex42.com/calendars/ 2024 Calendars 2025 Calendars	

JUNE 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																					
						1																																																																																					
2	3	4	5	6	7	8																																																																																					
9	10	11	12	13	14	15																																																																																					
16 Father's Day	17	18 Meeting	19 Juneteenth	20	21	22																																																																																					
23	24	25	26	27	28	29																																																																																					
30		May 2024 <table border="1"> <thead> <tr> <th>Sa</th> <th>M</th> <th>Tu</th> <th>W</th> <th>Th</th> <th>F</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td></td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> </tr> </tbody> </table>			Sa	M	Tu	W	Th	F	Sa			1	2	3	4		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		July 2024 <table border="1"> <thead> <tr> <th>Sa</th> <th>M</th> <th>Tu</th> <th>W</th> <th>Th</th> <th>F</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> <tr> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Sa	M	Tu	W	Th	F	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				Calendars by Vertex42.com © 2022 Vertex42 LLC. Free to print. https://www.vertex42.com/calendars/ 2024 Calendars 2025 Calendars
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JULY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 Independence Day	5	6
7	8	9	10	11	12	13
14	15	16 Meeting	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2024							August 2024							
Sa	M	Tu	W	Th	F	Sa	Sa	M	Tu	W	Th	F	Sa	
						1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10	
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