

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
NOVEMBER 21, 2023

President McCrary called the meeting to order at 6:02 p.m.

PRESENT: Trustee Olson  
Trustee McCrary  
Trustee Rossini  
Assistant Director Malchiodi  
Director Engelhardt

ABSENT WITH NOTIFICATION:  
Trustee Spence  
Trustee DeStefano

GUEST: Library Auditor Jennifer Seminario, Cullen and Danowski, LLP.

President McCrary conducted the Pledge of Allegiance.

MOTION by Trustee Olson, seconded by Trustee Rossini, to advance to section L-1 of the agenda (Annual Financial Statement & Audit 2022/23 Presentation). Discussed followed. Approved unanimously.

Library Auditor Seminario left after their presentation and discussion with the Board.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Annual Financial Statement and Audit as prepared by Jill Sanders and Jennifer Seminario, CPAs of Cullen & Danowski, LLP. Presented by Jennifer Seminario for fiscal year ending June 30, 2023. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to approve the separation of Capital Project activity in the Library's Annual Financial Statement.

MOTION by Trustee Rossini, seconded by Trustee Olson, to return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to approve the minutes of the regular meeting held on October 17, 2023. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Director's Report dated November 2023. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to accept the Personnel Report dated November 21, 2023. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Financial Reports for the period ending September 30, 2023, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to approve warrant 11/23/1, dated November 21, 2023, in the amount of \$569,929.63. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to accept the payroll and payroll warrants for October 26, 2023 (\$128,906.20) and November 9, 2023 (\$124,805.63). Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, that pursuant to the October 17, 2023 Board Motion authorizing the Parking Lot Project, the Board authorizes the transfer of \$15,850 from the Capital Improvement Fund to the 2023/2024 operating account and the increase of the 2023/2024 operating budget by the same amount. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to approve the SCLS 2024 Budget. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to accept the resignation of Samantha Wolcott (effective November 10, 2023), with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to adjourn the meeting at 7:04 P.M. Approved unanimously.

  
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Secretary, Board of Trustees