



# Comsewogue Public Library

*Where Many Paths Meet*

170 Terryville Road, Port Jefferson Station, NY 11776 Phone: 631-928-1212

---

## Notice of Position

**Position:** Guard

**Date Posted:** September 30, 2023

We invite you to apply for an opportunity to join our motivated team in a warm and welcoming environment. At Comsewogue, we put an emphasis on training and we support each other in our day-to-day tasks. We're looking for someone who shares our interest in connecting with our patrons and making a positive contribution to our community, while making sustainability-conscious workplace decisions.

### **Qualifications & Requirements:**

- New York State Driver's License
- New York State Security License (Must be maintained during employment)
- Physical condition consistent with the demands of the position
- Excellent interpersonal and customer service skills including a professional, positive, and approachable demeanor
- Provide equitable delivery of library services to all people
- Ability to adapt to a constantly changing environment

### **Preferred Qualifications:**

- CPR, AED, Narcan Training preferred
- Knowledge of library terminology, policies, procedures and equipment

### **Hours:**

1-2 nights (4:00pm-9:00pm) per week, occasional Saturdays

### **Rate:**

\$20.34 per hour

Submit your application in person, email to [hr@cplib.org](mailto:hr@cplib.org) or fax 631-928-6307. Applications are available at the circulation desk and on the library's website by clicking on **JOBS**, at the bottom of the page. **Only candidates selected for further consideration will be contacted.**

---

*The Comsewogue Public Library does not discriminate in employment or the provision of services. The Library's Equal Employment Opportunity Policy is found at: <https://www.cplib.org/about/documents/>. The Library is committed to proactive, fair, legal recruitment processes and practices carried out in a professional and welcoming manner. The Library is committed to reducing its impact on the environment.*