

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
JUNE 21, 2022

President DeStefano called the meeting to order at 6:01 p.m.

PRESENT: Trustee DeStefano
Trustee Olson
Trustee Rossini (departed at 6:50 p.m.)
Trustee Spence
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee McCrary

GUEST(S): John Tanzi, Library Architect

President DeStefano conducted the Pledge of Allegiance.

MOTION by Trustee Rossini, seconded by Trustee Olson, to advance to section K-1 of the agenda (Boiler Replacement Project). Discussion followed. Approved unanimously.

Mr. Tanzi left after his presentation and discussion with the Board regarding his recommendations for the Boiler Replacement Project.

MOTION by Trustee Rossini, seconded by Trustee Olson, to award the contract for the Boiler Replacement Project to Best Climate Control, Corp. for the Base Bid amount of \$ 356,980 (lowest bidder) and Alternate I (Add) amount of \$57,490, as per the recommendation of John Tanzi, Architect. The total cost is not to exceed \$ 414,470 and will be funded by the Capital Improvement Fund designation and increase the 2022 - 2023 operating budget by the same amount. Discussion followed. Approved Unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to approve the minutes of the regular meeting held on May 24, 2022. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Rossini, seconded by Trustee Spence, to accept the Director's Report dated June 2022. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Personnel Report dated June 21, 2022. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Financial Reports for the period ending April 30, 2022, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to approve warrant 6/22/1, dated June 21, 2022, in the amount of \$140,105.55. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Spence, to accept the payroll and payroll warrants for May 26, 2022 (\$114,281.14) and June 9, 2022 (\$114,104.06). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Olson, seconded by Trustee Spence, to accept the budget transfers in the amount of \$65,600 for fiscal year 2021-2022, as detailed on the attachment. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the resignations of Catherine Ferguson (effective June 16, 2022) and Selay Gasteiger (effective June 8, 2022) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to adopt the revised Bereavement Leave Policy with an edit. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to adopt the revised Vacation Policy – PT Professional & PT Clerical Staff Members. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Olson, to adjourn the meeting at 7:04 P.M. Approved unanimously.


Secretary, Board of Trustees