

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
MARCH 15, 2022**

President DeStefano called the meeting to order at 6:02 p.m.

PRESENT: Trustee DeStefano
Trustee Olson
Trustee Rossini
Trustee Spence
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee McCrary

President DeStefano conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve the minutes of the regular meeting held on February 23, 2022. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Director's Report dated March 2022. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the Personnel Report dated March 15, 2022. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Financial Reports for the period ending January 31, 2022, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve warrant 3/22/1, dated March 15, 2022, in the amount of \$316,475.49. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for February 17, 2022 (\$113,413.75) and March 3, 2022 (\$114,650.66). Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to appoint the following as election workers for the 2022/23 Budget Vote and Trustee Election on April 5, 2022:

Carol Fazio (Head Teller) at \$15.50/hr

Lisa Spinazzola (Teller) at \$15.00/hr

Eileen Wrenn (Teller) at \$15.00/hr

TBD (Teller) at \$15.00/hr.

Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the 2021 NYS Annual Report for Public and Association Libraries as reviewed by the Board. Discussion followed. Approved unanimously.


MOTION by Trustee Rossini, seconded by Trustee Olson, to adopt the revised *Public Participation at Board Meetings* policy. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to accept the budget transfers in the amount of \$54,688.38 for fiscal year 2021-2022, as detailed on the attachment. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adjourn the meeting at 6:49 P.M. Approved unanimously.



Secretary, Board of Trustees