

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
NOVEMBER 17, 2020**

President DeStefano called the meeting to order at 6:02 p.m.

**PRESENT:** Trustee DeStefano  
Trustee McCrary  
Trustee Spence  
Director Engelhardt

**ABSENT WITH NOTIFICATION:**  
Trustee Rossini

**ALSO PRESENT:** a member of the public

President DeStefano conducted the Pledge of Allegiance.

**MOTION** by Trustee Spence, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on October 20, 2020. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

**MOTION** by Trustee Spence, seconded by Trustee DeStefano, to accept the Director's Report dated November 2020. Discussion followed. Approved unanimously.

**MOTION** by Trustee McCrary, seconded by Trustee Spence, to accept the Personnel Report dated November 17, 2020. Discussion followed. Approved unanimously.

A member of the public spoke.

**MOTION** by Trustee McCrary, seconded by Trustee Spence, to accept the Financial Reports for the periods ending September 30, 2020, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

**MOTION** by Trustee Spence, seconded by Trustee McCrary, to approve warrant 11/20/1, dated November 17, 2020, in the amount of \$484,999.17. Discussion followed. Approved unanimously.

**MOTION** by Trustee McCrary, seconded by Trustee Spence, to accept the payroll and payroll warrants for October 29, 2020 (\$119,757.54) and November 12, 2020 (\$201,657.61). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to engage the services of John Tanzi Architects to provide Architectural Services relating to the Boiler Replacement Project at a fee for base services of \$16,800 and Optional Services 'A' (Construction Observation) at additional \$200/hour. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Spence, to approve the proposed 2021 Budget of the Suffolk Cooperative Library System, dated November 5, 2020 and approved by SCLS Board of Trustees. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee DeStefano, to cast the votes to elect a trustee to represent Town of Brookhaven on the SCLS board. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee McCrary, to approve the revised Comsewogue Public Library Anti-Bullying Policy. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee McCrary, to approve the resignations of Audrey Asaro, Maria Iovino and Joan Popielaski (effective October 30, 2020) with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.


There were no questions or statements from the public.

MOTION by Trustee McCrary, seconded by Trustee Spence, to adjourn to executive session to discuss matters leading to a Trustee appointment of a particular individual. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Spence, to adjourn executive session and return to the regular agenda of the meeting. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee McCrary, to appoint, effective November 18, 2020, Lisa Olson of 5 Harmony Drive, Port Jefferson Station, New York, to fill the resulting Trustee vacancy of the Comsewogue Public Library Board of Trustees, created by the resignation of Edward Wendol. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Spence, to adjourn the meeting at 7:23 p.m. Approved unanimously.

  
Secretary, Board of Trustees