

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
OCTOBER 15, 2019

President Wendol called the meeting to order at 6:05 P.M.

PRESENT: Trustee DeStefano
Trustee McCrary
Trustee Rossini
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee Spence

President Wendol conducted the Pledge of Allegiance.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on September 17, 2019. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to accept the Director's Report dated October 2019. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to accept the Personnel Report dated October 15, 2019. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to accept the Financial Reports for the period ending August 31, 2019, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to approve warrant 10/19/1, dated October 15, 2019, in the amount of \$161,773.03. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for September 19, 2019 (\$111,309.46) and October 3, 2019 (\$116,903.58). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to approve the Change Order Proposal – Trench Drain to the Waterproofing at South Wall Project for the sum of \$3,850.00. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee McCrary, to approve the resignations of Margaret Realander (effective September 25, 2019) and Kelsey Renz (effective September 30, 2019) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to approve the parental leave request of Maria Turrise, effective August 29, 2019 to November 21, 2019. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to establish the minimum balance for the “Credit Card Account” bank account as \$50. Discussion followed. Approved unanimously.

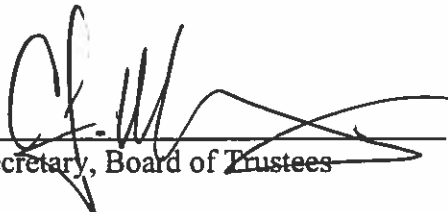
The Board discussed the limits Macmillan Publishing is establishing for Library purchases of new e-books.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to approve the revised Comsewogue Public Library Computer & Internet Acceptable Use Policy. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to adjourn the meeting at 7:16 P.M. Approved unanimously.


Secretary, Board of Trustees