

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
JUNE 18, 2019

President Spence called the meeting to order at 6:04 P.M.

PRESENT: Trustee DeStefano
Trustee Rossini
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee McCrary

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on May 21, 2019. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

The Director presented her monthly report.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to accept the Director's Report dated June 2019. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Wendol, to approve following past protocol for nominating officers at the 2019-2020 Organizational Meeting. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to accept the Personnel Report dated June 18, 2019. Discussion followed. Approved unanimously.

The Library Director reported that on May 21, 2019, the residents of the Miller Place and Mount Sinai School districts voted to continue the Library service contracts for 2019-2020.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adopt the 2019-2020 Library Services Agreements between Comsewogue Public Library, Port Jefferson Free Library, Miller Place School District and Mount Sinai School District. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to accept the Financial Reports for the period ending April 30, 2019, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to approve warrant 6/19/1, dated June 18, 2019, in the amount of \$135,322.56. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to accept the payroll and payroll warrants for May 30, 2019 (\$118,137.85) and June 13, 2019 (\$104,502.54). Discussion followed. Approved unanimously.

There were no reports from standing committees.

The Board discussed employee contributions toward healthcare coverage particularly regarding new hires and consulting with NYSHIP regarding its rules and regulations.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to approve the budget transfers in the amount of \$56,583 for fiscal year 2018-2019, as detailed on the attachment. Discussion followed. Approved unanimously.

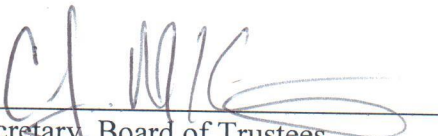
MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the disposal of the obsolete or damaged beyond repair equipment in accordance with the attached. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve the medical/parental leave request of Nicole Cortes, effective May 26, 2019, to August 24, 2019. The first twelve weeks of leave are pursuant to the Family Medical Leave Act (FMLA). Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee. The date of the organizational meeting of the Comsewogue Public Library Board of Trustees is scheduled for July 16, 2019, at 6:00 P.M., followed by the regular Board meeting.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to adjourn the meeting at 7:07 P.M. Approved unanimously.


Secretary, Board of Trustees