

MINUTES OF THE BUDGET INFORMATION HEARING
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
MARCH 19, 2019

President Spence called the meeting to order at 6:00 P.M.

PRESENT: Trustee DeStefano
Trustee Rossini
Trustee Spence
Trustee Wendol
Director Engelhardt

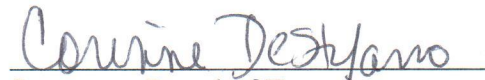
ABSENT WITH NOTIFICATION:
Trustee McCrary

President Spence conducted the Pledge of Allegiance.

Library Director Engelhardt presented the 2019-2020 proposed budget.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adjourn the meeting at 6.02 P.M.
Approved unanimously.


Secretary, Board of Trustees

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
MARCH 19, 2019

President Spence called the meeting to order at 6:03 P.M.

PRESENT: Trustee DeStefano
Trustee McCrary (arrived at 6:28 p.m.)
Trustee Rossini
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to approve the minutes of the regular meeting held on February 19, 2019. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

The Director presented her monthly report.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to accept the Director's Report dated March 2019. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to accept the Personnel Report dated March 19, 2019. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to accept the Financial Reports for the period ending January 31, 2019, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to approve warrant 3/19/1, dated March 19, 2019, in the amount of \$333,906.71. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to accept the payroll and payroll warrants for February 21, 2019 (\$112,812.20) and March 7, 2019 (\$109,692.01). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, that pursuant to the May 15, 2018 Board Motion authorizing the Roof Replacement Project, the Board authorizes the 2018/2019 budget increase of \$526,854.26 to (4439) *Equipment & Building Maintenance* budget line of the operating budget. The Board further authorizes the transfer of \$481,854.26 from the Capital Improvement Fund to the 2018-19 operating account and acknowledges that the remaining \$45,000 is being funded by a NYS Construction Grant. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Wendol, that pursuant to the May 15, 2018 Board Motion authorizing the Rooftop HVAC Replacement Project, the Board authorizes the transfer of \$524,500.00 from the Capital Improvement Fund to the 2018-19 operating account and the increase of the 2018-2019 operating budget by the same amount (as detailed on attached). Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Wendol, to appoint the following as election workers for the 2019/20 Budget Vote and Trustee Election on April 2, 2019:

Susan Mertens (head teller) at \$12.84/hr.

Donna Gleaves (teller) at \$12.25/hr.

Annette Papaleo (teller) at \$12.25/hr.

Linda Tesone (teller) at \$12.25/hr.

Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Spence, to accept the budget transfers in the amount of \$72,458.00 for fiscal year 2018-2019, as detailed on the attachment. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to approve the resignations of Daniel Falcone (effective March 5, 2019), Ashley Sabatino (effective March 7, 2019) and Michelle Lembo (effective March 13, 2019), with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Wendol, to accept the 2018 NYS Annual Report for Public and Association Libraries as reviewed by the Board. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to adjourn the meeting at 6:59 P.M. Approved unanimously.


Secretary, Board of Trustees