

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
AUGUST 21, 2018

President Spence called the meeting to order at 6:00 P.M.

PRESENT: Trustee McCrary
Trustee Rossini
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee DeStefano

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to approve the minutes of the organizational meeting held on July 17, 2018. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Spence, to approve the minutes of the regular meeting held on July 17, 2018. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Rossini, seconded by Trustee Wendol, to accept the Director's Report dated August 2018. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the Director's Annual 2017/2018 Report dated July 2018. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to accept the Personnel Report dated August 21, 2018. Discussion followed. Approved unanimously.

Trustee Wendol reported that Suffolk Cooperative Library System offers various types of Safety and Emergency Training. Trustee Wendol reviewed several media articles focusing on Suffolk libraries.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to accept the Financial Reports for the period ending June 30, 2018, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to approve warrant 8/18/1, dated August 21, 2018, in the amount of \$240,639.76. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini to accept the payroll and payroll warrants for July 26, 2018 (\$115,835.74) and August 9, 2018 (\$127,417.71). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee Spence, seconded by Trustee Wendol, to approve the resignations of Teresa Fleisher (effective July 26, 2018), Amanda Birro (effective August 10, 2018) and Jenna Ely (effective August 10, 2018), with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Wendol, to adopt the Comsewogue Public Library Environmental Policy. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to adjourn the meeting at 7:00 P.M. Approved unanimously.


Secretary, Board of Trustees