

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
AUGUST 15, 2017

President Spence called the meeting to order at 6:03 P.M.

PRESENT: Trustee DeStefano
Trustee McCrary
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee Rossini

GUEST: John Tanzi, Architect

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to advance to section K-1 of the agenda (Building Renovations – Roofing Replacement & Rooftop HVAC Replacement Project). Discussion followed. Approved unanimously.

John Tanzi, Architect, attended the meeting in order to review the status of the Library's Roofing Replacement & Rooftop HVAC Replacement Projects with the Library Board. Mr. Tanzi departed after his presentation.

BE IT RESOLVED, that the Board of Trustees of the Comsewogue Public Library hereby authorizes proceeding with the Roofing Replacement Project and the Rooftop HVAC Replacement Project, and further authorizes the use of funds from the Capital Improvement Fund designation to facilitate implementation.

MOTION by Trustee McCrary, seconded by Trustee DeStefano, to approve the Designation of Funds Resolution for the Roofing Replacement and Rooftop HVAC Replacement Projects. Discussion followed. Approved unanimously.

WHEREAS, the Board of Trustees of the Comsewogue Public Library is proposing replacement of the entire roof surface and ancillary reconstruction of the roof, as necessary, at the Comsewogue Public Library (hereinafter the "proposed action"); and

WHEREAS, the Board of Trustees of the Comsewogue Public has reviewed the proposed action, and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR Part 617, to make the proper classification of the proposed action; and

WHEREAS, the proposed action includes the replacement of the Library facility's existing roof surface materials, and pursuant to 6 NYCRR §617.5(c)(1) of the implementing regulations of the State Environmental Quality Review Act, the "*maintenance or repair involving no substantial changes in an existing structure or facility*" is a Type II action; and

WHEREAS, the proposed action includes the replacement of the Library facility's existing roof surface materials, and pursuant to 6 NYCRR §617.5(c)(2) of the implementing regulations of the State Environmental Quality Review Act, the "*replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet fire codes...*" is a Type II action; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Comsewogue Public Library, as lead agency, after review of the proposed action at the Comsewogue Public Library, 6 NYCRR §617.5, and the opinion of its legal counsel, hereby determines that the proposed action is a Type II Action pursuant to (1) 6 NYCRR §617.5(c)(1), and (2) the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

MOTION by Trustee Wendol, seconded by Trustee Spence, to approve the SEQRA Type II Action Resolution for the Library's Roof Replacement Project. Discussion followed. Approved unanimously.

WHEREAS, the Board of Trustees of the Comsewogue Public Library is proposing replacement of the HVAC System and ancillary reconstruction, as necessary, at the Comsewogue Public Library (hereinafter the "proposed action"); and

WHEREAS, the Board of Trustees of the Comsewogue Public has reviewed the proposed action, and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR Part 617, to make the proper classification of the proposed action; and

WHEREAS, the proposed action includes the replacement of the Library facility's existing HVAC System, and pursuant to 6 NYCRR §617.5(c)(1) of the implementing regulations of the State Environmental Quality Review Act, the "*maintenance or repair involving no substantial changes in an existing structure or facility*" is a Type II action; and

WHEREAS, the proposed action includes the replacement of the Library facility's existing HVAC System, and pursuant to 6 NYCRR §617.5(c)(2) of the implementing regulations of the State Environmental Quality Review Act, the "*replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet fire codes...*" is a Type II action; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Comsewogue Public Library, as lead agency, after review of the proposed action at the Comsewogue Public Library, 6 NYCRR §617.5, and the opinion of its legal counsel, hereby determines that the proposed action is a Type II Action pursuant to (1) 6 NYCRR §617.5(c)(1), and (2) the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to approve the SEQRA Type II Action Resolution for the Library's HVAC Replacement Project. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Wendol, to return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Spence, to approve the minutes of the organizational meeting held on July 18, 2017. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on July 18, 2017. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to accept the Director's Report dated August 2017. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary seconded by Trustee Wendol, to accept the Personnel Report dated August 15, 2017. Discussion followed. Approved unanimously.

Trustee Wendol reported that the Suffolk Cooperative Library System (SCLS) Board of Trustees did not meet in August.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee McCrary, to accept the Financial Reports for the period ending June 30, 2017, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to approve warrant 08/17/1, dated August 15, 2017, in the amount of \$165,872.42. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Spence, to accept the payroll and payroll warrant for July 27, 2017 (\$103,341.11) and August 10, 2017 (\$115,413.14). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee McCrary, seconded by Trustee Spence, to adopt the proposed Comsewogue Public Library Public Participation at Board Meetings Policy. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Wendol, to adopt the proposed Comsewogue Public Library Policy Creation Policy. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to adjourn the meeting at 7:48 P.M. Approved unanimously.


Secretary, Board of Trustees