

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
HELD AT THE LIBRARY ON  
APRIL 18, 2017

President Meyer called the meeting to order at 6:09 P.M.

PRESENT: Trustee McCrary *\*arrived at 6:15*  
Trustee Meyer  
Trustee Spence  
Trustee Wendol  
Director Engelhardt

ABSENT WITH NOTIFICATION:  
Trustee DeStefano

President Meyer conducted the Pledge of Allegiance.

MOTION by Trustee Meyer, seconded by Trustee Spence, to approve the minutes of the regular meeting held on March 21, 2017. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to postpone (D) Correspondence discussion until Trustee McCrary's arrival. Discussion followed. Approved unanimously.

The Director presented her monthly report.

MOTION by Trustee Spence, seconded by Trustee Wendol, to accept the Director's Report dated April 2017. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Wendol, to accept the Personnel Report dated April 18, 2017. Discussion followed. Approved unanimously.

Trustee Wendol reported that he attended the March meeting of the Suffolk Cooperative Library System (SCLS) Board of Trustees. The SCLS Audit Report was presented at the meeting.

Trustee McCrary arrived to the meeting.

MOTION by Trustee Meyer, seconded by Trustee Spence, to return to (D) Correspondence on the agenda. Discussion followed. Approved unanimously.

Trustees discussed correspondence received and then returned to the regular order of the agenda.

There were no questions or statements from the public.

MOTION by Trustee McCrary, seconded by Trustee Wendol, to accept the Financial Reports for the period ending February 28, 2017, as prepared by the Library District Treasurer. The Board noted "scrivener's error" in header of financial reports and acknowledge the data is for 2017. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Meyer, to approve warrant 04/17/1, dated April 18, 2017, in the amount of \$153,400.80. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to accept the payroll and payroll warrant for March 23, 2017 (\$106,843.82) and April 6, 2017 (\$112,930.15). Discussion followed. Approved unanimously.

There were no reports from standing committees.

The Board reviewed the results of the Library Budget Vote and Trustee Election for 2017-2018. The results were as follows:

<i>Adoption of the 2017-2018 Annual Library Budget</i>				
Yes – 102		No – 14		Total – 116
<i>Annual Election of Library Board Trustee - Edward C. Wendol</i>				
Yes – 107	Write-in – 1	Void – 1	Blank – 7	Total – 116

MOTION by Trustee Wendol, seconded by Trustee McCrary, to accept the budget transfers in the amount of \$52,167.00 for fiscal year 2016-2017, as detailed on the attached. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to approve the resignation of Emily Guerrero (effective April 12, 2017) and Richard Jacobs (effective April 12, 2017) with thanks for services rendered. Discussion followed. Approved unanimously.

The Board reviewed and discussed the Comsewogue Public Library Meeting Room Use Policy.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Wendol, to adjourn the meeting at 7:19 P.M. Approved unanimously.

  
Secretary, Board of Trustees